

**PERSON SPECIFICATION**

**POST :** Fieldwork Assistant

**DATE:** September 2020

**LOCATION:** Elgin

	Essential/ Desirable
<p><b>Education and experience</b></p> <p>1. Qualified to SVQ3 in a care related discipline</p> <p>2. Experience and/or understanding of helping, supporting and assisting individuals.</p> <p>3. Experience of working within a care setting.</p> <p>4. Experience of working with people with a sensory impairment.</p>	<p>Essential</p> <p>Essential</p> <p>Desirable</p> <p>Desirable</p>
<p><b>Knowledge, skills and abilities</b></p> <p>5. Ability to assist individuals with their emotional, social and physical needs.</p> <p>6. Ability to support individuals to use community resources.</p> <p>7. Ability to respect individuals and to involve them in all matters affecting their lives.</p> <p>8. Ability to communicate well.</p> <p>9. Ability to maintain records, as required, using Microsoft Office package and willingness to learn to work with specialist database.</p> <p>10. Ability to work as part of a team and on your own initiative.</p>	<p>Essential</p> <p>Essential</p> <p>Essential</p> <p>Essential</p> <p>Essential</p> <p>Essential</p>
<p align="center"><b>IMPORTANT</b></p> <p>The ability to meet all aspects of the person specification must be demonstrated on the application form. Shortlisted candidates will be required to demonstrate this in more detail at interview.</p>	